



Town of Grafton Recreation Department

Grafton Memorial Municipal Center

30 Providence Rd. Grafton, MA 01519

Phone: (508) 839-5335 x1156 | Fax: (508) 839-4602

E-mail: recreation@grafton-ma.gov | Website: www.graftonrec.com

SILVER LAKE BEACH PAVILION AND GROUNDS- Application for the Use of Facilities 2022

- Applicant is responsible for following the "Silver Lake Beach Use of Facilities Rules & Fee Schedule".
- Certain events will require additional approval by other departments.
- Please allow up to 7 business days for approval and processing. Please plan accordingly.
- All fees must be paid in full at the time of booking. Dates will not be held over the phone.
- Non-profit organizations are required to submit proof of their status and proof of liability insurance at the time of application.
- Application and fees are to be submitted to the Recreation Department.
- Please submit separate checks for use fee and security deposit. Make checks payable to the "Town of Grafton".

Applicant Information:

Name/Organization _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

E-mail Address _____

Purpose for Request: _____

Event Information

Date Requested: (Unavailable dates: Fridays from July 8 – August 2 from 10am-4pm, July 3 – 5, July 28)

First Choice _____

Second Choice _____

Time Requested:

Choose Time Block for Pavilion Rental:

- **2 Hour** _____ 11:30am-1:30pm _____ 2-4pm _____ 4:30-6:30pm
- **3.5 Hour** _____ 11:00am-2:30pm _____ 3-6:30pm

Choose Time for Grounds Rental: from _____ to _____

Anticipated Number of Guests:** _____ (20 person max during beach season)

- ****ALL GUESTS/ATTENDEES DURING BEACH SEASON MUST EITHER HAVE A SEASON BEACH PASS OR PURCHASE A DAILY PASS. DAY PASSES ARE AVAILABLE AT A GROUP RATE OF \$3/PERSON FOR RESIDENTS.****
(Guest List Must be submitted no later than 48 hours prior to event time.)

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Use of Outside Services and Equipment . Please check off all that apply to your event:

____ Vendor, Food (list) _____
 ____ Vendor, Other (list) _____
 ____ Other (list): _____

Requested Facilities	Requested User	Fee	Total Due
Silver Lake Beach Pavilion	Town of Grafton Governmental Organizations	No Use Fee No Security Deposit	
	Grafton Residents & Non-Profit Organizations	\$30/2 hours \$50/3.5 hours Daily Beach Passes: \$3/person for Non-members	
Silver Lake Beach Grounds	Town of Grafton Governmental Organizations	No Use Fee No Security Deposit	
	Grafton Residents, Non-Profit Organizations & Non-Residents	\$50/day \$100.00 Security Deposit	

Please submit separate checks for use fee and security deposit. Make checks payable to the "Town of Grafton".

By signing this Use of Facilities form, I agree I have read the Silver Lake Beach Use of Facilities Rules and to the rules stated on this application and agree to be responsible for the activity and function stated on this form. I understand that I am responsible for enforcing these rules and making sure that grounds are clean after we are done. Failure to do so will result in loss of future reservations privileges and/or security deposit. I understand that the Town reserves the right to change, alter, or cancel this reservation as a result of maintenance issues, scheduling conflicts, or natural disasters beyond its control.

Signature of Applicant _____ Date: _____

FOR OFFICIAL USE ONLY

Date Application was Received: _____

Rental Request: _____ Approved _____ Denied Date Notified: _____

If Denied, Reason _____

Event Date Approved: _____ Time: _____

Proof of non-profit status submitted: _____ Proof of liability insurance submitted: _____

Fee Required? _____ Yes _____ No If Required, Amount Due _____

Security Deposit Required? _____ Yes _____ No

Beach Day Passes Required? _____ Yes _____ No If Required, Total Needed _____

TOTAL DUE _____ Date Received _____ Payment Type _____ Initials _____